

You are hereby cordially summoned to the December Meeting of Westwood Parish Council to be held in the Parish Room, Farleigh Lane, Westwood on Monday 6th February 2023 at 7.30pm

7.30pm – Public Participation. Members of the public will be given the opportunity to make any representations that they wish the Parish Council to note immediately prior to the commencement of the Parish Council meeting.

PARISH COUNCIL MEETING

1. Apologies

To receive and accept apologies.

2. Declaration of Interests.

Councillors to declare any interests.

3. Minutes of the Ordinary Parish Meeting held on 5th January 2023

To agree and sign the minutes of the meeting as an accurate record.

4. Wiltshire Council Report

To receive a report from Wiltshire Council, Cllr J Kidney

5. Matters Arising from previous meeting

a. Proposals re Jones Hill/Cycle Way – Cllr Kidney to speak with BOA Town Council

b. Westwood Update new arrangements – Cllr Triggs to provide wording for “Waffle” and Website

c. Purchase and location of Copper Beech Tree – Cllr Triggs to purchase (forward invoice to Clerk)

d. Clerk to write to Biodiversity Group to thank them for efforts.

e. Neighbourhood Plan – Cllr Bishop to advise outcome of discussions with Wiltshire Council. Clerk to investigate external support

6. Planning

a. To Review current applications, decide the comments to be sent to Wiltshire Council

PL/2023/00657 – Proposed works to trees in conservation area – Canopy reduction of 3m-4m Birch Tree – 54 Lower Westwood

b. To record decisions taken outside of PC Meetings - None

c. To record WC decisions since November meeting.

Application Ref PL/2022/07547 – Ifford Manor – External works to windows to internal courtyard and installation of external stair **Approved with condition**

Application Ref PL/2022/07846 – Ifford Manor – Works to a listed building – Works as above – **Approve with conditions**

7. Finance

- a. To note the report from the Clerk on the current financial position.
- b. To agree the payments to be made

Clerk – Wages	£522.05
HMRC Tax	£130.60
Clerk Annual Fee for Homeworking	£200.00

Payments made since last meeting:

Acer Tree Surgeons	£210.00	(50% paid, balance due in June after Ash Dieback survey)
Playforce	£3275.41	(Deposit 50%)

- c. Proposal to set level of payment to Clerk for homeworking - FY 2023/24

8. Cemetery

- a. To agree proposed Policy for Cemetery maintenance. (Already Circulated)

9. Play Area

- a. To provide an update on progress for the replacement play area equipment.

10. Park and Village Maintenance

- a. To report on Survey by ACER
- b. To consider proposal from Cllr Triggs to plant a series of trees within the village

11. Correspondence

- a. To consider current Grounds maintenance specification provided at January meeting and make proposals for changes.
- b. Phone call to Clerk from neighbour regarding siting of bins

12. Items for future Agenda

13. Date of Next Meeting

- a. To note the date for the next meeting of the Parish Council is Monday 6th March 2023.

Signed: Neil Baker Clerk to Westwood Parish Council

31 January 2023