

You are hereby cordially summoned to the December Meeting of Westwood Parish Council to be held in the Parish Room, Farleigh Lane, Westwood on Monday 6th March 2023 at 7.30pm

7.30pm – Public Participation. Members of the public will be given the opportunity to make any representations that they wish the Parish Council to note immediately prior to the commencement of the Parish Council meeting.

PARISH COUNCIL MEETING

1. Apologies

Apologies received from Cllr Johnson

2. Declaration of Interests.

Councillors to declare any interests.

3. Minutes of the Ordinary Parish Meeting held on 6th February 2023

To agree and sign the minutes of the meeting as an accurate record.

4. Wiltshire Council Report

To receive a report from Wiltshire Council, Cllr J Kidney

5. Matters Arising from previous meeting.

- a. Proposals re Jones Hill/Cycle Way – Cllr Kidney to speak with BOA Town Council
- b. Westwood Update new arrangements – Cllr Triggs to provide update.
- c. Purchase and location of Suitable Tree – Cllr Triggs to purchase (forward invoice to Clerk). Tree “Sorbus Lutescens” since purchased at a cost of £55.
- d. Neighbourhood Plan – Cllr Bishop to advise current position.

6. Planning

- a. To Review current applications, decide the comments to be sent to Wiltshire Council

PL/2023/01333 – Proposed works to trees in conservation area – Lime Tree canopy reduction, minimum to make tree safe – Westwood Manor Farleigh Lane

PL/2023/01407 – Single Storey Rear extension – 63 Bobbin Lane

PL/2023/01166 - Single storey wrap around extension with covered patio area, front extension, garage - 3 The Pastures, Lower Westwood.

- b. To record decisions taken outside of PC Meetings - None
- c. To record WC decisions since November meeting None

7. Finance

- a. To note the report from the Clerk on the current financial position and plans for internal audit following completion of end of year accounts.
- b. To agree the payments to be made:

Clerk – Wages	£522.05
HMRC Tax	£130.60
Annual Subscription to SCRIBE	£414.72 (includes £69.12 VAT)
Water Bill for 2023/24	£227.18 (an increase of £13.84 over 22/23)
Clerk Expenses 1/7/22 – 28/2/23	£68.49
Total	£1363.05 plus £139 (see d below)

- c. Proposal to approve annual funding for production of Westwood Update.
- d. Proposal to approve annual subscription of £139 to SLCC for Clerk membership.
- e. Proposal to purchase an appropriate plaque, approx cost of £150.00 for tree.
- f. Proposal to purchase 2 cherry trees (for grass verges) and 3 fruit trees (for the Park) at an approximate cost of £350.00. Council to agree that purchase of cherry trees to be held in abeyance until land ownership issues have been resolved and necessary approvals obtained as required.
- g. To approve replacement of Jubilee Bench at a cost of between £400 - £600

8. Cemetery

- a. To report on Interments/burials - Clerk

9. Play Area

- a. To provide an update on progress for the replacement play area equipment following planned meeting with Project Manager

10. Park and Village Maintenance

- a. Clerk to report on planned works by ACER.
- b. Cllr Triggs to provide update, incl costings for proposed planting of trees.

11. Correspondence

- a. To consider and agree Grounds maintenance.

12. Items for future Agenda

13. Date of Next Meeting

- a. The date for the next meeting of the Parish Council is Monday 3rd April 2023.

Signed: Neil Baker Clerk to Westwood Parish Council

1 March 2023